

Change NetSet Email Settings in the Outlook Mail App on a Windows 10 Mobile Device

You were issued a **new random email password** about a week before the migration. If you haven't done so already, you should **change it** first; otherwise proceed to step 6.

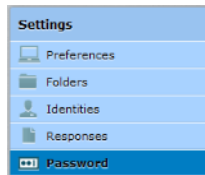
1. Log into Webmail at <https://mail.mynetset.ca/> on a computer (not a mobile device) with your full email address and new random password



2. Click on **Settings**



3. Under Settings, click on **Password**



4. Enter your **Current** random **Password**, and then your **New Password** twice

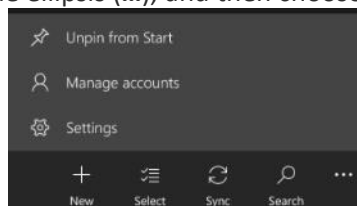
5. Click **Save**

Changing Your Settings

6. Open the **Outlook Mail** app on the Start screen, or from the All apps list.

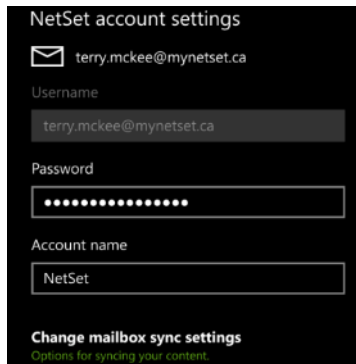
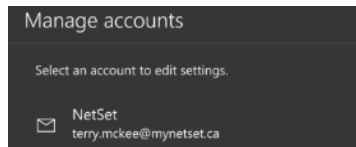


7. At the bottom right of the screen, touch the ellipsis (...), and then choose **Manage Accounts**.

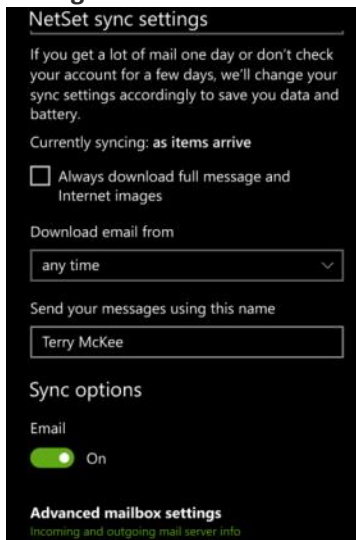


8. Select your email address.

9. Touch **Change mailbox sync settings**

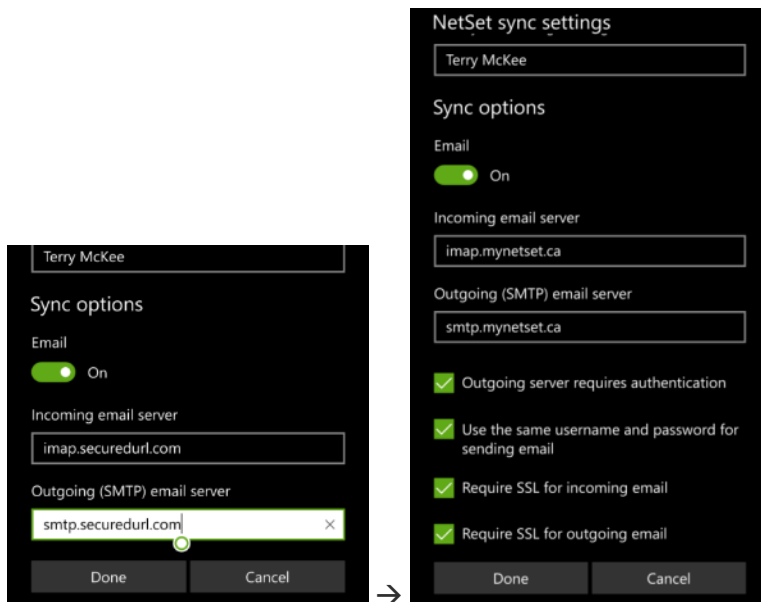


10. Scroll down and select **Advanced mailbox settings**

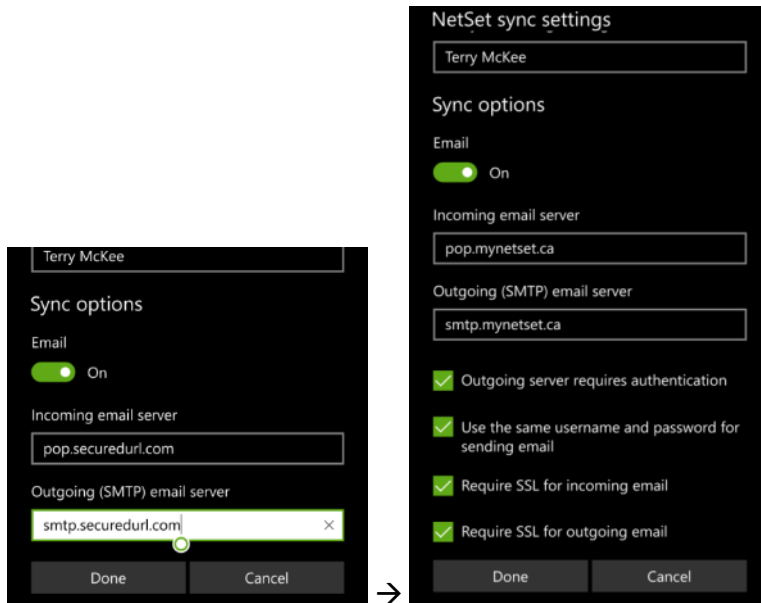


11. Scroll down and change these settings:

- a. For the **Incoming email server**:
 - i. If it's currently imap.securedurl.com, change it to imap.mynetset.ca
 - ii. If it's currently pop.securedurl.com, change it to pop.mynetset.ca
- b. Change the **Outgoing (SMTP) email server** to smtp.mynetset.ca
- c. Verify "**Requires SSL for incoming email**" is Checked
- d. Verify "**Requires SSL for outgoing email**" is Checked



If using IMAP



If using POP

- a. Touch **Done**
12. Enter your new email **Password**

NetSet account settings

✉ terry.mckee@mynetset.ca

Username

terry.mckee@mynetset.ca

Password

••••••••••

Account name

NetSet

Change mailbox sync settings
Options for syncing your content.

Delete account
Remove this account from your device.

Save Cancel

13. Touch **Save**

Your account is now ready for post-migration use in Outlook Mail on a Windows 10 mobile device.